



DRIVE Implementation Checklist

On your mark, get set, GO!

Use this checklist to get ready for the DRIVE vital records system implementation expected around mid-November. Stay tuned for more information and be sure to visit the DRIVE webpage for up-to-date resources.

- ☐ Visit www.in.gov/isdh/drive and familiarize yourself with the resources, tools, and trainings available.
- ☐ Complete all transactions for birth and death certificates prior to system shutdown and conversion. This date will be announced soon!
- ☐ Ensure you have processes in place for operations during the 48-hour blackout period when data is transferred to the new system.
- ☐ Sign up and complete training now. New sessions are added regularly. Video demonstrations are also posted online.
- ☐ Visit www.in.gov/access and make sure that your new account is set up correctly.
- ☐ Identify your hospital's DRIVE champion and make sure you know how to contact that person if you have questions.
- ☐ Once the system is live, go to www.in.gov/access and click the DRIVE icon to login.
- ☐ Let's get ready! Call 317-233-7989 or email drive@isdh.in.gov if you have any questions or issues.

